

CHANGE OF NAME FORM

Changes to any name before the close date will be free of charge. Any change to name after the close date will incur a fee of \$36.00 and must be paid in full five working days before the scheduled examination date. Please refer to the Change of Name Policy, in the current enroller's handbook, for which legal documents are accepted to change a legal name. Additional fees will apply if candidates are seeking re-issuing of previous certificate/reports issued before the change of name occurred.

HOW TO USE THIS FORM:

1. Complete all required fields
2. Email the form to payments.ameb@qed.qld.gov.au
3. AMEB Qld state will email you a BPoint link for you to pay the change of enrolment fee if advised after session close date. Payment must be made five business days before the scheduled exam date.
4. Your request will be processed after full payment and all details are received.

PERSONAL DETAILS	
Enroller No:	Enroller Name:
Candidate No:	Candidate Name:
Enrolled session:	

ENROLMENT NAME CHANGE		
REQUESTED CHANGE:	Current Enrolled Name	Change Enrolled Name to
• Enroller Name		
• Candidate Legal Name		
• Candidate Preferred Name		
• Candidate DOB		

PAYEE DETAILS (for BPoint only)	
Name of card holder:	Phone No.:
Email Address:	Date:

OFFICE USE ONLY		
Sale ID:	BPoint No:	BPoint Date:
Receipt No:	Date Payment received:	