

# Enrolment Form

ENROLLER ID: \_\_\_\_\_

SESSION: \_\_\_\_\_

CENTRE: \_\_\_\_\_

**OFFICE USE ONLY**

Sale ID: \_\_\_\_\_

Session No: \_\_\_\_\_

Centre No: \_\_\_\_\_

**T&Cs:**

AT THE TIME OF ENROLMENT, IT IS IMPERATIVE THAT ALL ENROLLERS CHECK THE ACCURACY OF ALL DETAILS ON THE ENROLMENT FORM INCLUDING CANDIDATE NAME (WRITTEN AS IT WILL APPEAR ON THE CERTIFICATE), ENROLLER ID, SUBJECT CODE AND SUBJECT NAME, AS ANY CHANGES MADE AFTER THE INITIAL ENROLMENT WILL INCUR A FEE OF \$20. DIFFERENCES IN EXAMINATION FEES AND ADDITIONAL FEES TO RE-ISSUE A CERTIFICATE AFTER A CHANGE OF NAME, MAY STILL APPLY.

**Please be advised only complete forms can be processed.**

LATE FEES: A \$40 late fee applies to all enrolments received or paid up to 14 days after the published session closing date and time.

WAIT LIST FEES: Late entries after 14 days of the closing date are only accepted at the discretion of the AMEB Qld State Manager and are subject to the availability of examiners and exam venues, and upon payment of the \$80 Wait List Fee.

TRANSFER FEES: Candidates may apply to reschedule exams upon receipt of a transfer request form and payment of a transfer fee equivalent to half the original exam cost.

**School/Enroller Name:** \_\_\_\_\_

I am a new enroller  My contact details have changed  (If you ticked any of these boxes please fill in your contact details below)

Street Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_ Phone: \_\_\_\_\_

Candidate ID	Surname	Given Names	Gender	DOB	LUI Number	Subject ID	Subject/Syllabus	Grade	Fee
			M <input type="checkbox"/> F <input type="checkbox"/>						
			M <input type="checkbox"/> F <input type="checkbox"/>						
			M <input type="checkbox"/> F <input type="checkbox"/>						
			M <input type="checkbox"/> F <input type="checkbox"/>						
			M <input type="checkbox"/> F <input type="checkbox"/>						
			M <input type="checkbox"/> F <input type="checkbox"/>						

**TOTAL**

**Special Requests:**

(eg. candidates are to be grouped together; a candidate has been taught by an examiner, examiner is a relative or a family friend;)

**Dates to Avoid:**

(Requests to schedule at the end of any session & preferred dates will not be actioned)

**Special Needs:**

(Please attach current medical documentation)

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